



Play Support and Supervision Policy - Parents and Students



Help for non-English speakers

If you need help to understand the information in this policy please contact the administration office.

Policy

Aitken Creek Primary School understands it holds a high standard of care in relation to students at school. Appropriate, well-organised and responsive supervision of students during class time, recess and lunch is an important aspect of keeping students safe at school. It also enables staff to identify and respond to possible risks at school as they arise.

All staff participate in Aitken Creek Primary School's play support roster and school supervision requirements, and follow clear procedures for responding to accidents or incidents in the playground and learning areas.

School staff are rostered on for play support before school, during lunch, snack and after school. Parts of the school grounds are supervised before school at 8:45am. After school, staff supervise between 3.30pm - 3.40pm in particular areas. Students on school grounds outside these times will not be supervised (unless they are attending a before or after school care program or supervised extracurricular activity).

Parents/carers are requested to ensure that students do not arrive early or stay late after school unless they are attending before or after school care, or a pre-arranged supervised school activity.

Aitken Creek Primary School has in place a number of internal policies and procedures in place to respond to specific circumstances and potential risks in schools.

School staff, parents and students are encouraged to speak to a member of the principal team, if you have any concerns about potential risks at our school, or our duty of care obligations.

Communication

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website
- Included in staff induction processes and staff training

- Included in staff handbook/manual
- Discussed at staff briefings/meetings as required
- Hard copy available from school administration upon request

Further information and resources

- the Department's Policy and Advisory Library
 - [Supervision of Students](#)
 - [Duty of Care](#)
 - [Child Safe Standards](#)
 - [Visitors in Schools](#)

Review cycle

Policy last reviewed	29th October 2021
Approved by	Principal
Next scheduled review date	29th October 2022

This policy will also be updated if significant changes are made to school grounds that require a revision of Aitken Creek Primary School's Play Support and Supervision Policy.